

No. IGP(A&T)/NCL(BNSS/BNA/BSA 2023)/28/2024/ 30
GOVERNMENT OF MIZORAM
POLICE HEADQUARTERS: AIZAWL

: Dated Aizawl, the 19th June, 2024.

STANDING ORDER NO. 1/2024

**STANDARD OPERATING PROCEDURE FOR REGISTRATION OF
FIR, ZERO FIR, AND E-FIR 173 BNSS'2023**

As per BNSS'2023 which has replaced the CrPC'1973, the following guidelines must be followed for registration of FIR, Zero FIR, and E-FIR.

GUIDELINES FOR REGISTRATION OF FIR

- (i) In case of receiving the information in the Police Station by electronic mode, the Officer In-charge of the Police Station will take it on record and get it signed from the informant within three days.
- (ii) The FIR for the offences U/S 64 to 71, section 74 to 79 & section 124 of BNS, 2023 are required to be recorded by a Woman Police Officer.
- (iii) The FIR for the offences U/S 64 to 71, section 74 to 79 & section 124 of BNS, 2023 are required to be recorded in the presence of special executor or an Interpreter, in case the statement made by temporary or permanently, mentally or physically disabled woman. The statement is further required to be recorded at the residence of the victim or the informant. Further, the statement has to record at the place convenience to the victim or the informer.
- (iv) The recording of information made as mentioned in clause (iii) shall be video graphed.
- (v) The statement U/S 183 is further required to be recorded by the Magistrate for the offences U/S 64 to 71, section 74 to 79 & section 124 of BNS, 2023 and the Woman Police Officer shall move an application before the Ld. Judicial Magistrate requesting that such statement shall be recorded

by a Woman Magistrate or in her absence, by a male Magistrate in presence of a woman.

GUIDELINES FOR REGISTRATION ZERO FIR

The Bharatiya Nagarik Suraksha Sanhita (BNSS)'2023, replacing the Code of Criminal Procedure'1973 (CrPC), has introduced a provisions of registration of FIR relating to commission of cognizable of offence irrespective of the area where the offence is committed (Zero FIR). Information can be given orally or through electronic communication to the OC.

Therefore the following should be done by OC in such cases-

- (i) OC shall ensure that whenever any information about a cognizable offence is received irrespective of its territorial jurisdiction, he shall register a zero FIR without any delay and further transfer the relevant documents to the concerned Police Station having jurisdiction to investigate through electronic means or otherwise.
- (ii) OC shall also ensure that the complainant is informed about the registration of Zero FIR and further guide him/her to pursue the matter with the concerned Police Station. A GD entry in this regard must be made in the General Diary Register.
- (iii) OC shall send such Zero FIR in Daily Dairy Report (DCR) to the supervisory officers.
- (iv) It is hereby clarified that the Zero FIR for the offence committed outside the jurisdiction of Police Station must be registered without fail.
- (v) Whenever any Zero FIR is received in any Police Station from the other Police Station, concerned OC shall immediately register the FIR and further investigate the case as per law.
- (vi) If a woman gives any information regarding the commission of offences under section 64 to 71, 74 to 79 or 124 of BNS-2023 and POCSO Act, then OC shall ensure that information must be recorded immediately only by a women Police Officer.

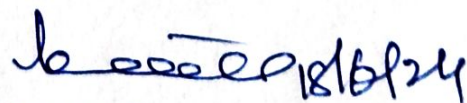
- (vii) If woman complainant/victim is physically/mentally disabled, then OC shall ensure that such information is recorded by Woman Police Officer after taking the assistance of Interpreter/Special educator at the residence of person/victim or at a convenient place of such person/victim.
- (viii) Whenever, any information in respective of commission of offences, U/S 64 to 71, 74, 76 to 79, 124, 143 and 144 of BNSS, 2023 is received immediate FIR be registered, failing which the concerned Police Officer/ the concerned OC shall invite for prosecution of offence under section **199(c) of BNS-2023** as well as separate departmental action.
- (ix) OC shall ensure that the identity of the victim shall not be disclosed of the victims of offences u/s 64 to 71 of BNS-2023 (i.e., rape cases, sexual assault cases & POCSO cases).

 18/6/24

(LALBIAKTHANGA KHIANGTE), IPS
Director General of Police,
Mizoram, Aizawl.

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Copy to :

- 1) SO to DGP, Mizoram.
- 2) IGP(Hqrs)/IGP(L&O) for kind information.
- 3) DIG(NR)/DIG(SR0)/DIG(ER)/DIG(CID)/DIG(Trg.) Mizoram for kind information.
- 4) AIG(Hqrs)/AIG(Legal) Mizoram for kind information.
- 5) All District SPs, Mizoram, SP CID(Crime)/SP Cyber Crime/SP Narcotic for information and necessary action.

 18/6/24

(LALBIAKTHANGA KHIANGTE), IPS
Director General of Police,
Mizoram, Aizawl.