Norms for award of President’s Police Medal for Distinguished Service/Police Medal for Meritorious Service

President’s Police Medal for Distinguished Service

The criterion for award of President’s Police Medal for Distinguished Service are as follows:

i) ACRs for the last 10 years are considered for award of Medal. 08 OS/VG out of which 05 must be outstanding for PPM for Distinguished Service.

ii) The Officer should not have earned any below VG ACR during the period under review.

iii) In case of Non Initiation Certificate (NIC), backward review upto 3 years may be done subject to the condition that minimum 1 ACR must be earned after NIC period.

iv) Missing ACRs
   a) More than 1 missing ACR will lead to disqualification.
   b) Last year ACR should not be missing.

v) Length of Service: A minimum service of 25 years is required for all police officers irrespective of rank and service. The States/ UTs/ CAPFs/CPOs are advised that while making recommendations for award of President’s Police Medal for Distinguished Services to eligible officers, seniority combined with professionalism may be given priority. Police officers not having clean image should not be recommended.

vi) There should be minimum six years gap from the date of award of Police Medal for Meritorious Service for being eligible for this medal. In exceptional circumstances, where the award of IPM was delayed for reasons beyond the control of the officer and if such an officer has only one year of Service left for retirement, the gap of Six years may be relaxed upto 4 years in such cases of Police Officers provided they have a minimum of 8 OS/VG out of which 5 are Outstanding.

vii) A Group ‘A’ officer can be sponsored for the medal not more than 3 times.

viii) Minor penalty/censure should be counted only for review period i.e. only from the last thirteen (ten + three) years, and not for the whole service.
ix) Officer should be physically fit and must be in SHAPE 1 category as notified by MHA. Relaxation for SHAPE 2 category may be given in exceptional cases by CPAC. (Separate guideline will be issued on physical fitness).

x) Annual verification: State Government/CAPFs/CPOs should send an annual report by 31st January every year about ineligibility of any awardee on account of criteria prescribed under statutes and rules relating to medal.

xi) Police Medal should not be awarded to more than 50% of the total strength of a Group ‘A’ service in each batch of the cadre including IPS. For counting 50% of the batch in each cadre, a block of five batches (starting from 1st and 6th year of every decade) be taken together.

xii) Other factors

a) *Equitable between ranks*
   - Recommendations should be made from all ranks in due proportion.

b) *Age*
   - Age is taken into consideration in the sense that other things remaining the same, older nominee is preferred vis-à-vis younger one.

c) *SC/ST/Minorities/Woman*
   - Due attention is paid to accommodate candidates belonging to SC/ST, woman and minorities.

d) *Citation*
   - Reliance is made on the nature of the citation while screening.

e) *Verification*
   - By IB/CBI/MHA/Vigilance Clearance/Cadre clearance.
POLICE MEDAL FOR MERITORIOUS SERVICE

The criterion for award of Police Medal for Meritorious Service are as follows:

i) ACRs for the available for the last 10 years are considered for award of Medal. Minimum 08 VG and above and at least one Outstanding ACR.

ii) The Officer should not have earned any Average ACR during the period under review.

iii) In case of Non Initiation Certificate (NIC), backward review upto 3 years may be done subject to the condition that minimum 1 ACRs must be earned after NIC period.

iv) Missing ACRs
   a) More than 1 missing ACR will lead to disqualification.
   b) Last year ACR should not be missing.

v) Length of Service: A minimum service of 18 years is required for all police officers irrespective of rank and service. The States/UTs/CAPFs/CPOs are advised that while making recommendations for award of Police Medal for Meritorious Services to eligible officers, seniority may be given priority.

vi) A Group ‘A’ officer can be sponsored for the medal not more than 3 times.

vii) Minor penalty/censure should be counted only for review period i.e. only from the last thirteen (ten + three) years, and not for the whole service.

viii) Officer should be physically fit and must be in SHAPE 1 category as notified by MHA. Relaxation for SHAPE 2 category may be given in exceptional cases by CPAC. (Separate guideline will be issued on physical fitness).

ix) Annual verification: State Government/CAPFs/CPOs should send an annual report by 31st January every year about ineligibility of any awardee on account of criteria prescribed under statutes and rules relating to medal.

x) Police Medal should not be awarded to more than 50% of the total strength of a Group ‘A’ service in each batch of the cadre including IPS. For counting 50% of the batch in each cadre, a block of five batches (starting from 1st and 6th year of every decade) be taken together.
xii) Other factors

a) Equitable between ranks
   - Recommendations should be made from all ranks in due proportion.

b) Age
   - Age is taken into consideration in the sense that other things remaining the same, older nominee is preferred vis-à-vis younger one.

c) SC/ST/Minorities/Woman
   - Due attention is paid to accommodate candidates belonging to SC/ST, Woman and minorities.

d) Citation
   - Reliance is made on the nature of the citation while screening.

e) Verification
   - By IB/CBI/MHA/Vigilance Clearance/Cadre clearance.
**Annexure – I**

RECOMMENDATION FOR THE AWARD OF PRESIDENT’S POLICE MEDAL FOR DISTINGUISHED SERVICE/POLICE MEDAL FOR MERITORIOUS SERVICE ON THE OCCASION OF REPUBLIC DAY-2018

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>(a) Name (As per Service Record) (In capital letter)</td>
<td>First name</td>
<td>Middle name</td>
</tr>
<tr>
<td></td>
<td>(b) Name in Hindi (Mandatory)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Father’s Name</td>
<td>First name</td>
<td>Middle Name</td>
</tr>
<tr>
<td>3</td>
<td>Date of Birth/Sex</td>
<td>Day</td>
<td>Month</td>
</tr>
<tr>
<td>4</td>
<td>Age as on 26.01.2018</td>
<td>Year</td>
<td>Month</td>
</tr>
<tr>
<td>5</td>
<td>Whether belongs to SC/ST/OBC/General (Mandatory)</td>
<td>Date of joining</td>
<td>Rank</td>
</tr>
<tr>
<td>6</td>
<td>Initial appointment</td>
<td>Designation</td>
<td>Place</td>
</tr>
<tr>
<td>7</td>
<td>Total Police Service (As on 26.01.2018)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>(a) Present posting, with complete postal address with PIN code</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(b) Above details in Hindi (Mandatory)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Whether on deputation</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td></td>
<td>If yes, Date of joining on deputation</td>
<td>Day</td>
<td>month</td>
</tr>
<tr>
<td>10</td>
<td>Rewards</td>
<td>No.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>A) Cash Awards</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>B) Others</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>i) Commendation</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>ii) Appreciation</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>iii) Good Service Entries</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>iv) Any other rewards(Specify)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Year and occasion of award of Police Medal for Meritorious Service</td>
<td>Year</td>
<td>Occasion(RD/ID)</td>
</tr>
<tr>
<td>12</td>
<td>Punishment(s)</td>
<td>Details of Penalty</td>
<td>Year(s)</td>
</tr>
<tr>
<td>13</td>
<td>Medical Category</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>Details of any enquiry pending against the officer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Details of disciplinary proceedings pending/contemplated against the recommended, if any</td>
<td></td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>Details of the court cases pending against the recommended, if any</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| 17 | ACR Grading for last 13 years *  
[2003-2004 to 2015 – 2016]  
[2016 to 2016 in case ACR is given as per Calendar year]  
OS – Outstanding; VG – Very Good  
G – Good; AV – Average ; NIC – Not initiating Certificate, Adv – Adverse, NA – Not available  
*ACR gradings should be distinctly indicated as Outstanding, Very Good, Good, Average etc. wherever different grading are applicable in different cadre, the same should be converted by the recommending organization into the equivalent acceptable ACR grading (viz OS, VG, G, AV, NIC, NA) before forwarding the recommendation. |
| 18 | ACR Grading for last ten years (in number) |
| 19 | Email address (Mandatory) |
| 20 | Mobile No. (Mandatory) |

| Year | Nature of Allegation | Present Status |
| Year | Details of Charge | Present Status |

| OS | VG | GOOD | AVG | NIC | NA |
| Signature of Recommending Authority |
| Name |
| Designation |
| Contact No. |
| Date |
INTEGRITY CERTIFICATE

Certified that the Integrity of Shri/Smt/Ms ........................................... (in English for Notification)
........................................................................(in Hindi for preparation of Scrolls)
S/o.............................................................................................................. (Designation)
Date of Birth(DOB) ............................................................... recommended for award for
.............................................................................................................. on the occasion of Republic Day, 2018 is above suspicion and that he was not concerned in any proceedings that were censured in a Court of Law. It is further certified that no judicial or departmental proceedings are being contemplated/pending against him. Similarly, no vigilance case is pending /contemplated against him. It is also certified that the officer recommended has not been given any major penalty or punishment in the period under review i.e. period from 2006-07 to 2015-2016.

2. It is also certified that character & antecedents (of the proposed awardees) have been duly verified and nothing adverse reported against him.

Signature: ..................................................
Name: ..................................................
Director General of Police / Additional Director General of Police

Signature: ..................................................
Name: ..................................................
Deputy Secretary to the State Government
Contact No.: ..................................................

CERTIFICATE

It is certified that it has been checked and verified from the records of Shri/Smt./Ms.................................................. Designation .................................................. and it is confirmed that he/she has not been earlier awarded the President’s Police Medal for Distinguished Service/Police Medal for Medal for Meritorious Service for which he/she is being recommended.

Signature..................................................
Name of the Officer..................................................
Designation..................................................
Date..................................................
Official Stamp..................................................

*Note: Head of the organization (officer signing the certificate) is responsible for factual correctness of service details / certificate which include Annexure-I to III.
PHYSICAL/MEDICAL CERTIFICATE

Certified that the Shri/Smt/Ms ................................................ S/O ............
........................................ Designation..................Date of Birth (DOB) ..............
..........................................................................................................................
recommended for award for
..........................................................................................................................
on the occasion of
Republic/Independence Day, ........ (year) has awarded medical
category: .......................................(*) as per the Medical examination carried out on
...........................................(date) by authorized Medical Officer/Medical Board.

Signature:................................................
Name:..................................................

Director General of Police / Additional Director General of Police

Signature:................................................
Name:..................................................

Deputy Secretary to the State Government
Contact No.:..........................................

NOTE 1. Medical category should be awarded as per guidelines for criteria of Physical/Medical fitness for awarding Police Medal to the Police Personnel.

NOTE 2. Medical examination of the person should be carried out by the Medical Officer of State/Central Government/Autonomous Body Hospital.