

No. CB/PHQ/155/GGM/2017/145
GOVERNMENT OF MIZORAM
POLICE HEADQUARTERS: AIZAWL

Dated Aizawl, the 4th Sept., 2018.

**Guidelines on nomination and selection for award of Governor's
Gold Medal and Silver Medal to Police Personnel**

The following guidelines shall be used by Screening Board, PHQ while making a Recommendation/Selection for grant of Governor's Award (Commendation Certificate, Silver Medal, Gold Medal) on the occasion of Republic Day/ Independence Day :-

1. **Nomination:** Ref. – Clause No.11 of the Mizoram (Grant of Governor's Award) Regulation, 1987.
 - a) The Awards are intended for outstanding or conspicuous Service of a meritorious nature.
 - b) Medals, especially Gold Medals should be recommended only in a very rare case where the work done involves special or outstanding effort and merit, exceptional bravery, risk of one's life or any such outstanding feat in any field which cannot be envisaged to fall within the normal sphere or duty of the Government servant or conscientious citizen.
 - c) Citations should not be of a general nature but should be supported by the concrete instances of special merit shown or services rendered.
2. **Eligibility:**
 - a) Limited to any Police personnel of the rank of Inspector and below working under Police Department irrespective of the Service, Cadre, Trade or Organization.
 - b) He/She should be confirmed in service for Gold Medal and Silver Medal if the case is of meritorious in nature while there is no bar in cases of act of gallantry.
 - c) Those who have no adverse remark or not below the prescribed bench mark in his/her ACR/APAR should be recommended in case of Meritorious Service while ACR/APAR Grading has no effect on act of gallantry.
 - d) No person be nominated if any kind of punishment is imposed upon him/her in the last 5 (five) years. Exception can be made on act of gallantry.
3. **Other Factors:**
 - a) Nomination and Recommendations should be made from all ranks in due proportion as far as practicable
 - b) Seniority and age of nominee should be taken into consideration. While other things remain equal, older nominee be given preference vis-a-vis younger ones.
4. **Timely submission of recommendation:**
 - a) It should be ensured that timelines stipulated in the Regulation No.6 (ii) of the Mizoram(Grant of Governor's Award) Regulations, 1987 are strictly followed.

Annexure-I

Recommendation for award of Governor's Medal on the occasion of Republic Day/Independence Day, Year.

Kind of Governor's Medal recommended:- (*Gold/Silver*)

1. Name (in capital) :

2. Father's Name :

3. Date of Birth :

dd	mm	yy

4. Date of initial appointment :

dd	mm	yy

5. Length of Service as on Republic Day/Independence Day. :

Years	Months	days

6. Present Posting :

Designation	Office/branch	Unit/office

7. Rewards :

Cash Reward	Commendation	Appreciation	GS Mark	Other award(s)

8. Punishment :

9. D.E. (if any) :
pending against the official.

10.ACR grading for the last 5 five) years. :

OS	VG	G	A	NA

O - Outstanding

V - Very good

G - Good

A - Average

NA - Not applicable

Year-wise Grading				
Year	Year	Year	Year	Year

Annexure-II

Brief description of work(s) justifying award of Medal in order of importance (not exceeding 200 words) supporting Recommendation for award of Governor's Gold Medal/Silver Medal in respect of Rank, Name, Unit/office on the occasion of Republic Day/Independence Day, Year.

Signature of Recommending authority : _____

Name of Recommending authority : _____

Designation of Recommending authority : _____

*** Note:**

1. Head of the unit/office is responsible for factual correctness of Service details and citation which included to Annexure-I and II.
2. Late submission and recommendation without soft copy will not be entertained. Soft copy can be furnished with CD or Pen Drive or any other kinds of memory bank or by sending email to the address of aig1phq@gmail.com.