



# COMPENDIUM OF FORMS FOR INVESTIGATING OFFICERS

## FORMS

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**NOTICE FOR APPEARANCE BY THE POLICE**

[as per section 35(3) of B.N.S.S.]

Case FIR No. \_\_\_\_\_ U/s \_\_\_\_\_ Dated \_\_\_\_\_

PS \_\_\_\_\_

Diary No. \_\_\_\_\_ P.S. \_\_\_\_\_ Dated \_\_\_\_\_

To,

.....  
[Name of the Accused/Noticee]

.....  
[Last known Address]

.....  
[Phone No./Email ID (if any)]

In pursuance of sub-section (3) of section 35 of the Bharatiya Nagarik Suraksha Sanhita, 2023, I hereby inform you that during the investigation of FIR/Case No ..... dated ..... u/s ..... registered at Police Station ....., it is revealed that there are reasonable grounds to question you to ascertain facts and circumstances from you, in relation to the present investigation. Hence you are directed to appear before me at ..... AM/PM on ..... at Police Station.

Although you are not being placed under arrest at this stage in respect of the aforesaid FIR, you are directed to comply with all of the following conditions/directions:

- (a) You will not commit any offence in the future;
- (b) You will not tamper with the evidence(s) in the case in any manner whatsoever;
- (c) You will not make any threat, inducement, or promise to any person acquainted with the facts of the case so as to dissuade him/her from disclosing, such facts to the Court or to the Police Officer;

- (d) You will appear before Court as and when required/directed;
- (e) You will join the investigation of the case as and when required and will cooperate in the investigation;
- (f) You will disclose all the facts truthfully without concealing any part relevant for the purpose of investigation to reach the true and accurate conclusion of the case;
- (g) You will produce all relevant documents/material required for the purpose of investigation;
- (h) You will render your full cooperation/assistance in apprehension of the accomplice;
- (i) You will not allow in any manner destruction of any evidence relevant for the purpose of investigation/trial of the case;
- (j) Any other conditions which may be imposed by the investigating officer/SHO as per the facts of the case.

**Failure to attend/comply with the terms of this Notice can render you liable for arrest under S. 35(6) of the Bharatiya Nagarik Suraksha Sanhita, 2023.**

\_\_\_\_\_ Police Station

Name and Designation of officer in charge

\_\_\_\_\_

(Seal)

Case F.I.R./D.D No. \_\_\_\_\_ Dated \_\_\_\_\_  
U/S \_\_\_\_\_  
P.S. \_\_\_\_\_ Dist. \_\_\_\_\_

**ARREST MEMO**  
**(as per section 35 of the Bharatiya Nagarik Suraksha Sanhita, 2023)**

As per direction of Hon'ble Supreme Court of India.

1. Name with Alias and Parentage of the Arrestee.	
2. Mobile No/WhatsApp Mobile No/Email Address.	
3. Present Address of the Arrestee.	
4. Permanent Address of the Arrestee.	
5. FIR No./D.D. No. & Sec. of Law.	
6. Place of Arrest.	
7. Date & Time of Arrest.	
8. Name, Address, e-mail ID & Tel. No. Whomsoever to convey the Arrest information.	
9. Name, Rank & No. of Officer who making arrest.	
10.Reasons/Grounds of arrest.	
a. Prevent Accused person from committing any further offence.	
b. For proper investigation of the offence.	
c. To prevent the Accused person from causing the evidence of the offence to disappear or tampering with such evidence in any matter.	
d. To prevent such person from making any	

<p>inducement threat or promise to any person acquainted the facts of the case so as to dissuade him from disclosing such facts to the court or to the Police officer.</p>	
<p>e. As unless such person arrested, his presence in the court whenever required cannot be ensured.</p>	<p>Address of the accused yet to be verified.</p>

Signature of Arrestee

Witnesses:

1. \_\_\_\_\_

Signature of the I.O

2. \_\_\_\_\_

P.S. \_\_\_\_\_

3. \_\_\_\_\_

Dated \_\_\_\_\_

Case FIR No. \_\_\_\_\_ U/s \_\_\_\_\_ Dated \_\_\_\_\_  
PS \_\_\_\_\_

**BAIL BOND**

I, \_\_\_\_\_, (Mobile No. / WhatsApp Mobile  
No. \_\_\_\_\_ Email. \_\_\_\_\_ S/o  
\_\_\_\_\_ R/o  
\_\_\_\_\_

Hereby declare myself surety for Sh/Smt \_\_\_\_\_, S/o  
W/o D/o Sh. \_\_\_\_\_ Rio  
\_\_\_\_\_ that he shall attend before  
\_\_\_\_\_ on the  
\_\_\_\_\_ Day of \_\_\_\_\_ to answer to the  
charge on which he has been arrested and shall continue so to attend until  
otherwise directed by the Court/Police and in case of this making default  
therein, I bind myself to forfeit it to Government, the sum of  
Rs. \_\_\_\_\_

(Signature)

Attested

**PERSONAL BOND**

I, \_\_\_\_\_ (name)(Mobile No. | WhatsApp Mobile  
No. \_\_\_\_\_ Email \_\_\_\_\_  
S/o \_\_\_\_\_  
Rio \_\_\_\_\_  
\_\_\_\_\_

hereby bind myself to attend in the \_\_\_\_\_ on the  
\_\_\_\_\_ Day of \_\_\_\_\_ to answer to the said  
charge and to continue so to attend until otherwise directed by the Court and  
in case of making default therein, I bind myself to forfeit, to Government, the  
sum of Rs. \_\_\_\_\_

(Signature)

Attested

Case FIR No. \_\_\_\_\_ U/s \_\_\_\_\_ Dated \_\_\_\_\_  
PS \_\_\_\_\_

GD Entry No. \_\_\_\_\_ DT. \_\_\_\_\_ PS. \_\_\_\_\_, MIZORAM

**NOTICE U/s 94 B.N.S.S.**

To,

.....  
.....  
.....

Sir,

This is to inform you that the above-mentioned case was registered on the complaint of .....  
S/o..... R/o  
..... The investigation of the case is being carried by the undersigned.

For the purpose of investigation, you are hereby directed through this notice to provide, or cause to be provided, the below mentioned details/documents to the undersigned at PS.....  
on..... at ..... A.M./P.M.: -

Kindly note that the failure to comply with the terms of this notice under Section 94 of BNSS, as required may attract penal proceeding U/s 210 B.N.S.

1. ....
2. ....
3. ....

Officer in charge, PS .....  
PS .....  
Place .....  
Dt. ....



**FORM No. 13**

**BOND TO KEEP THE PEACE  
(As per sections 125 and 126 of B.N.S.S)**

WHEREAS I, ..... (name)  
(Mobile No./WhatsApp Mobile No ..... email I.D.  
..... inhabitant  
of.....(place),  
have been called upon to enter into a bond to keep the peace for the term  
of..... or until the completion of the inquiry in the  
matter of.....now pending in the Court  
of....., I hereby bind myself not to commit a breach of  
the peace, or do any act that is likely to cause a breach of the peace, during the  
said term or until the completion of the said inquiry and, in case of my making  
default therein, I hereby bind myself to forfeit, to Government, the sum of  
rupees.....

Dated, this ..... day of....., 20 .....

**(Signature)**

Case FIR No. \_\_\_\_\_ U/s \_\_\_\_\_ Dated \_\_\_\_\_

PS \_\_\_\_\_

GD Entry No. \_\_\_\_\_ DT. \_\_\_\_\_ PS. \_\_\_\_\_, MIZORAM

**NOTICE U/s 179 B.N.S.S.**

To,

.....  
.....

Sir,

This is to inform you that the above-mentioned case was registered on the complaint of ..... S/o ..... R/o .....  
.....  
.....The investigation of the case is being carried by the undersigned.

Whereas it appears that you are acquainted with the facts/circumstances of the above cited case and investigation thereof. Hence, you are hereby informed to appear before the undersigned on ..... (date) at. .... (time) Police Station ....., Place ..... in connection with above cited case.

Name of I.O. ....  
PS .....  
Place .....  
Dt.....

Note: -

1. Failure to attend as required may attract penal proceeding U/s 208 B.N.S.
2. Person below 15 years' age and above 60 years, woman or mentally or physically disabled person or person with acute illness are exempted from physical presence in police station unless they are themselves willing to attend and join the investigation, as directed.

Case FIR No. \_\_\_\_\_ U/S \_\_\_\_\_ Dated \_\_\_\_\_  
PS \_\_\_\_\_  
GD No. \_\_\_\_\_ P.S. \_\_\_\_\_ Dated \_\_\_\_\_

**FORM No. 30**  
**BOND TO PROSECUTE OR GIVE EVIDENCE**  
**(As per section 190 of B.N.S.S.)**

I, .....(name) (Mobile No. / WhatsApp  
..... Email. .... of  
..... (place), do hereby bind myself to attend  
at ..... in the Court of  
..... at..... o'clock  
.....on the ..... day of.....  
next and then and there to prosecute (or to prosecute and give evidence) (or  
to give evidence) in the matter of a charge of.....  
against one A. B., and, in case of making default herein, I bind myself to forfeit  
to Government the sum of rupees.....

Dated, this ..... day of ....., 20 .....

**(Signature)**

**FORM No. 47**

**BOND AND BAIL-BOND FOR ATTENDANCE BEFORE OFFICER IN CHARGE OF  
POLICE STATION OR COURT**

**[As per sections 478, 479, 480, 481, 482(3) and 485]**

I, .....(name), of.....(place),  
having been arrested or detained without warrant by the Officer in charge  
of.....police station (or having been brought before  
the Court of.....), charged with the offence  
of.....; and am required to give security for my  
attendance before such Officer of Court on condition that I shall attend such  
Officer or Court on every day on which any investigation or trial is held with  
regard to such charge, and in case of my making default herein, I bind myself  
to forfeit to Government the sum of rupees..... Dated, this  
..... day of ....., 20 .....

**(Signature)**

I hereby declare myself (or we jointly and severally declare ourselves and each  
of us) surety (or sureties) for the above  
said.....(name) that he shall attend the Officer in  
charge of.....police station or the Court  
of.....on every day on which any investigation into the  
charge is made or any trial on such charge is held, that he shall be, and appear,  
before such Officer or Court for the purpose of such investigation or to answer  
the charge against him (as the case may be), and, in case of his making default  
herein, I hereby bind myself (or we, hereby bind ourselves) to forfeit to  
Government the sum of rupees..... Dated,  
this..... day of ....., 20  
.....

**(Signature)**

Case FIR No. \_\_\_\_\_ U/S \_\_\_\_\_ Dated \_\_\_\_\_  
 PS \_\_\_\_\_  
 GD No. \_\_\_\_\_ P.S. \_\_\_\_\_ Dated \_\_\_\_\_

**SEIZURE MEMO OF DOCUMENTS**

In presence of the following witnesses,  
 .....  
 S/o ....., aged- ..... yrs. Mobile  
 No./ email ID .....

r/o....., has joined the investigation  
 of the case at ..... and produced the below mentioned  
 documents: -

Sl No	Description of documents/ articles	PPs/Nos.	Page Nos.
1.			
2.			
3.			
4.			

The above said documents are taken into police possession and seized as evidence.

The seizure memo is prepared as per law.

Produced by

(. . . . .)

Witnesses: -

- 1) .....
- 2) .....

Name of I.O. ....

PS.....

Place .....

Dt .....

Case FIR No. \_\_\_\_\_ U/S \_\_\_\_\_ Dated \_\_\_\_\_

PS \_\_\_\_\_

GD No. \_\_\_\_\_ P.S. \_\_\_\_\_ Dated \_\_\_\_\_

To,

The Chief Medical Officer,

.....,

.....Place .....

Sir,

With due respect I am sending

Mr./Mrs..... S/o, D/o, W/o,

Sh.....R/o.....

Age ..... in the custody/protection of:

1. Const. ....

No.....

2. W/Ct. ....

No.....

It is, therefore, requested that the patient/Victim/injured may kindly be medically examined and necessary exhibits, if any may please be preserved and provided for the purpose of investigation into the case.

Thanking you,

Name of I.O.....

PS .....

Place .....

Dt .....

**CERTIFICATE U/s 63 (4)(C) OF B.S.A.**

**PART A**

**(To be filled by the Party)**

I, ..... (Name), Son/daughter/wife of ..... Residing/employed at ..... do hereby solemnly affirm and sincerely state and submit as follows: -

I have produced electronic record/output of the digital record taken from the following device/digital record source (*tick mark*): -

**Computer / Storage Media       DVR       CD/DVD       Mobile**

**Flash Drive**

**Server       Cloud       Other**

Other: .....

Make & Model: .....

Color: .....

Serial Number: .....

IMEI/UIN/UID/MAC/Cloud ID ..... (as applicable) and any other relevant information, if any, about the device/digital record ..... (specify). The digital device or the digital record source was under my lawful control for regularly creating, storing or recessing information for the purposes of carrying out regular activities and during this period, the computer or the communication device was working properly and the relevant information was regularly fed into the computer in the ordinary course of business. If the computer/digital device at any point of time was networking properly or out of operation, then it has not affected the

electronic/digital record or its accuracy. The digital device or the source of the digital record is: -

Owned  Maintained  Managed  Operated

by me (select as applicable).

I state that the HASH value(s) of the electronic/digital record(s) is ....., obtained through the following algorithm:-

DSHA1:

SHA256:

MD5:

Other ..... (*Legally acceptable standard*)

*(Hash report to be enclosed with the certificate)*

**(Name and Signature)**

Date (DD/MM/YYYY): .....

Time (IST): ..... hours (In 24 hours format)

Place: .....



**PART B**  
**(To be filled by Experts)**

I, ..... (Name), Son/daughter/wife of  
..... Residing/employed at ..... do  
hereby solemnly affirm and sincerely state and submit as follows: -

The produced electronic record/output of the digital record taken from  
the following device/digital record source (*tick mark*): -

- Computer / Storage Media**       **DVR**       **CD/DVD**       **Mobile**   
**Flash Drive**   
**Server**       **Cloud**       **Other**

Other: .....

Make & Model: .....

Color: .....

Serial Number: .....

IMEI/UIN/UID/MAC/Cloud ID ..... (as applicable) and any  
other relevant information, if any, about the device/digital record  
..... (specify).

I state that the HASH value(s) of the electronic/digital record(s) is  
....., obtained through the following algorithm:-

DSHA1:

SHA256:

MD5:

Other ..... (*Legally acceptable standard*)

(*Hash report to be enclosed with the certificate*)

**(Name and Signature)**

Date (DD/MM/YYYY): .....

Time (IST): ..... hours (In 24 hours format)

Place: .....

Case FIR No. .... U/s ..... Dated .....  
PS.....

**Personal Search Memo**

In the presence of the following witnesses, the personal search of Sh./Smt.....  
..... (Mobile No. I WhatsApp Mobile  
No..... Email .....S/o D/o W/o  
(select as applicable) Sh.....  
.....R/o.....  
..... was conducted as per law under the provisions of  
section 49 of the Bharatiya Nagarik Suraksha Sanhita, 2023 and following  
articles have been received from his/ her possession and same have been  
taken into the Police possession through this memo.

1.  
.....  
.....

2.  
.....  
.....

3.  
.....  
.....

Witness: -

(1) Sh..... (Mobile No..... email ID  
.....)  
..... S/o.....  
R/o.....

(2) Sh..... (Mobile No..... email ID  
.....)

..... S/o.....  
R/o.....

Investigation Officer .....  
Police Station .....  
Place .....

**FORWARDING LETTER**

FIR No.....

Police Station:

.....

Dated:.....

Distt:

.....

State: .....

Section of Law: .....

**NATURE OF CRIME:**

(This should be cover with nature of charge, brief history and relevant details)

The brief facts of the case

.....  
.....  
.....  
.....  
.....

**LIST OF EXHIBITS SENT FOR EXAMINATION**

S. No.	2	3	4	5
1.	Description of Exhibits	Source of the exhibits	Marking	No. of Sheets
1.				
2.				
3.				

NATURE OF EXAMINATION REQUIRED: -

(Including any information which will assist the examination)

**PLEASE OPINE: -**

1.

.....  
.....

2.

.....  
.....

3.

.....  
.....

Memo No. .... /SHO ....., ND Dated .....  
/20 ...

Forwarded to the Director, Forensic Science Laboratory, Govt. of Mizoram,  
Aizawl.

Dated: -

Specimen Seal Impression with sealing wax  
designation

Signature and  
Officer of the forwarding  
(With seal)

**CERTIFICATE**

1. Certificate to be signed by a competent forwarding authority and forwarded to the Director, Forensic Science Laboratory, Govt. of Mizoram, Aizawl.
  
2. Certified that Director Forensic Science Laboratory, Govt. of Mizoram, Aizawl has authorized to examine the exhibits sent to him in connection with the case FIR vide No. .... dated ....., U/s..... P.S.....  
.....or the purpose of examination.

Dated: -

Signature and designation  
Officer of the forwarding  
(With seal)

Case FIR No. \_\_\_\_\_ U/S \_\_\_\_\_ Dated \_\_\_\_\_  
PS \_\_\_\_\_  
GD No. \_\_\_\_\_ P.S. \_\_\_\_\_ Dated \_\_\_\_\_

**NOTICE U/s 195 B.N.S.S.**

To,

.....,  
.....,  
.....

Sir,

This is to inform you that the inquest proceedings in respect of deceased  
Late ..... S/o

.....  
R / o

.....  
h a v e b e e n  
initiated to ascertain the cause of death. The enquiry into the matter is being  
carried by the undersigned.

Whereas it appears that you are acquainted with the  
facts/circumstances of the above cited matter. For the purpose of finalization  
of the enquiry, you are hereby informed to appear before the undersigned on  
date ..... at..... Police Station  
.....,  
Place .....

Name of I.O. ....  
PS.....  
Place .....  
Dt.....



Case FIR No. \_\_\_\_\_ U/S \_\_\_\_\_ Dated \_\_\_\_\_  
PS \_\_\_\_\_  
GD No. \_\_\_\_\_ P.S. \_\_\_\_\_ Dated \_\_\_\_\_

**PROGRESS OF INVESTIGATION U/s 193(3){ii) BNSS**

To,

Name .....  
Address .....  
.....

Sir,

This is to inform you that the following progress in investigation has been made in respect of the above-mentioned case which is/was being investigated by the undersigned.

**PROGRESS OF INVESTIGATION MADE SO FAR:**

1.  
.....  
.....
2.  
.....  
.....
3.  
.....  
.....

For further information or clarification in this regard, you may contact your Investigating Officer or the inspector Investigation at P.S.  
..... on Saturday between 04 PM to 05 PM.

Name.....  
Phone No. ....  
Police Station/Unit.....

**Form (1)**  
**[Rules 8 (1), 8 (5)]**  
**SOCIAL BACKGROUND REPORT**

FIR/DD No.: -

.....

U/Sections.: -

.....

Police Station: -

.....

Date & Time: -

.....

Name of I.O.: -

.....

Name of CWPO: -

.....

1. Name: -

.....

2. Father/Mother/ Guardian's name: -

.....

3. Age/ Date of Birth: -

.....

4. Address: -

.....

5. Religion: -

- (i) Hindu (OC/ BC/ SC/ ST)
- (ii) Muslim / Christian / Other (pl. specify)

6. Whether the child is different abled: -

- (i) Hearing Impairment

- (ii) Speech Impairment
- (iii) Physically disabled
- (iv) Mentally disabled
- (v) Others (please specify)

7. Family Details: -

S. No.	Name and relationship	Age	Sex	Education	Occupation	Income	Health Status	History of mental illnesses	Addictions
1.									
2.									
3.									
4.									

8. Reasons for leaving Home: -

.....

9. Whether there is a history of involvement of family members in offences, if any: - Yes/ No

10. Habits of the child: -

<b>A</b>	<b>B</b>
Smoking	Watching TV / Movies
Alcohol Consumption	Playing indoor/ outdoor games
Drug use (specify)	Reading books
Gambling	Drawing / painting / acting / singing
Begging	Any other
Any other	

11. Employment details if any: -

.....

12. Details of income utilization: -

- (i) Sent to family to meet family need YES/ NO
- (ii) Used by self for: - YES/ NO
  - (a) For dress materials Yes/ No

- (b) For gambling Yes/ No
- (c) For alcohol Yes/ No
- (d) For drug Yes/ No
- (e) For smoking Yes/ No
- (f) Saving Yes/ No
- (g)

13. The details of education of the child: -

- (i) Illiterate
- (ii) Studied up to V standard
- (iii) Studied above V standard but below VIII Standard
- (iv) Studied above VIII Standard but below X Standard
- (v) Studied above X Standard

14. The reason for leaving school: -

- (i) Failure in the class last studied
- (ii) Lack of interest in the school activities
- (iii) Indifferent attitude of the teachers
- (iv) Peer group influence
- (v) To earn and support the family
- (vi) Sudden demise of parents
- (vii) Bullying in school
- (viii) Rigid school atmosphere
- (ix) Absenteeism followed by running away from school
- (x) No age-appropriate school nearby
- (xi) Abuse in school
- (xii) Humiliation in School
- (xiii) Corporal punishment
- (xiv) Medium of instruction
- (xv) Others (pl. specify)

15. The details of the school in which studied last: -

- (i) Corporation I Municipal I Panchayat
- (ii) Government I SC Welfare School/ BC Welfare School
- (iii) Private management
- (iv) School under NCLP

16. Vocational training, if any .....

17. Majority of the friends are

- (i) Educated
- (ii) Illiterate
- (iii) The same age groups
- (iv) Older in age
- (v) Younger in age
- (vi) Same sex
- (vii) Opposite sex
- (viii) Addicts
- (ix) With criminal background

18. Whether the child has been subjected to any form of abuse:  
Yes/ No

Sl. No.	Type of abuse	Remarks
1.	Verbal abuse -parents/ siblings/ employers/ others, (pl. specify)	
2.	Physical abuse (pl. specify)	
3.	Sexual abuse parents/ siblings/ employers/ others, (pl. specify)	
4.	Others (pl. specify)	

19. Whether the child is a victim of any offence: - Yes/ No

20. Whether the child is used by any gangs or adults or group of adults or has been used for drug peddling: Yes/ No

21. Reason for alleged offence such as parental neglect or Over protection, peer group influence etc.

.....  
.....  
.....  
.....

22. Circumstances in which the child was apprehended: -

.....  
.....

.....  
.....

23. Details of articles recovered from the child: -

.....  
.....  
.....  
.....

24. Alleged role of the child in the offence: -

.....  
.....  
.....

25. Suggestions of Child Welfare Police Officer: -

.....  
.....  
.....

.....  
Signed by  
Child Welfare Police Officer

**FORM - XXV**  
**APPREHENSION MEMO**

FIR No. ...., Dt. ...., U/s

.....

P.S. ...., District ....., Place

.....

1. Name of the child with alias (if any) .....
2. Present address of the child - .....
3. Permanent address of the child- .....  
.....
4. FIR/DD No. & Section (s) of Law.....
5. Place of apprehension- .....!
6. Date & time of apprehension- .....
7. Name, address & telephone number of the person informed: about  
apprehension:  
.....
8. Relation of the person with CCL- .....
9. Name, Rank and No. of the Officer- .....  
Making the apprehension .....
10. Name, Rank and No. of the - .....  
Child Welfare Police Officer-.....

**Witnesses with Address**

1. ....
2. ....
3. ....

Signature by parent/guardian/  
Probation Officer/ Social Welfare

Signature of Child Welfare Police Officer

P.S. .... Place .....

**FORM - XXVI**  
**PERSONAL SEARCH MEMO**

FIR No. ...., Dt. ...., U/s

.....

P.S. ...., District ....., Place

.....

In the presence of the following witnesses the personal search of CCL  
..... S/o ..... R/o  
..... was conducted as per law  
under provisions of **Sec. 49 of B.N.S.S.** the following articles have been  
recorded from his/her possession.

1. ....
2. ....
3. ....

Witnesses: -

1. ....
2. ....
3. ....

CWPO .....  
Signature of Child Welfare Police Officer  
P.S. .... Place .....



**FINAL ORDER SLIP**

FIR No. ...., Dt. ...., U/s

.....

P.S. ...., District ....., Place

.....

Name, Address & Description of CCL	Date of apprehension	Offence U/s	Final Order of Board
---------------------------------------	-------------------------	----------------	-------------------------

..... S/o ..... R/o ..... ..... Age: - .....			
--	--	--	--

**FORM – XXVII**  
**UNDERTAKING**

Undertaking to be given by parent/guardian/ fit person in whose custody juvenile/child in conflict with law (JCL)/ Child in need of care and protection (CNCP) is released by a police officer.

**FIR/ DD Entry No.** ..... Police Station  
.....

**Section of Law**.....

WHEREAS ..... has been found to be in conflict with law/in need of care and protection, and has been placed under the care and supervision of (Name) .....

..... (Address)

Subject to following condition, that: -

1. The child shall be produced before the Juvenile Justice Board (JJB) as and when required by me.
2. The child shall remain under my supervision.
3. The Child shall reside at ..... and address of child shall not be changed without information to the JWO/JJB/CWC.
4. The child shall be permitted to make endeavor to earn an honest livelihood.
5. I shall arrange for the proper care, education and Welfare of the child.
6. The child shall not be allowed to associate with undesirable characters and shall be prevented from coming in conflict with law again.
7. The child shall be prevented from taking Narcotic or Psychotropic Substances or any other intoxicants.

This ..... day of ..... 20.....

Signature of parent / guardian / fit person

Counter signed by CWPO

P.S.: ..... Place .....

**ANNEXURE 'I'**

**AGE-MEMO**

(To be filled out in the case of youthful offenders)

As per the directions of Hon'ble High Court of Delhi in Writ Petition (Civil) No.-  
8889 of 2011.

FIR No. .... Dated ..... PS ..... Distt.  
..... Place .....

Name of the Arrestee		
Name of Father & Mother	Father	
	Mother	
Date of Birth/Age as stated by the arrestee		
Permanent Address of the Arrestee		
Name of available documentary proof showing the age and date of birth of the arrestee (if available)		
Age as stated by the person who has been informed of the arrest (to be done only in case when arrestee does not know his/her age)		
Age as observed by the arresting officer (to be entered only when the age cannot be stated by the arrestee and no one is available to give information about the age)		
Name of school and class last attended and year of leaving		
Has the arrestee been dealt with under the provision of the Juvenile Justice act, 2016 (Relevant column to be ticked by the arrestee or his family members/relatives)	Yes	Year
	No	
	Do not remember	Probably yes
History of prior inquiry in Juvenile	Name of Juvenile Justice Board	

Justice Board (This column needs to be filled in as per the verification done from the Nodal Special Juvenile Police Unit	FIR/DD No.:  Date of offence: Police Station: U/s: Whether copy of the age declaration available with the arrestee or his parents/relatives/next of kin:  Age as declared by the JJB:  District:  Age as the time of present offence as per the age declaration done by the JJB:
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Witness: -

1.

Name & Number of JWO to whom information of this arrest has been given:	
Date:	
Time:	

Name of the Investigating Officer or any other police officers who prepared this age memo: -	
Rank & No.:	
Police Station	
District	
Date & Time of Preparation of Age memo:	

Signature of the police officer who prepared this age-memo:	

Receipt from Arrestee: -

I have received the copy of this age memo on date ..... time  
..... place.

(Name & Signature of arrestee)

Receipt from parents/Family: -

I have received the copy of this age memo on date ..... Time  
..... place.

(Name & Signature of Father/Mother/Wife/Family member/Relatives of  
arrestee)

**INFORMATION OF APPREHENSION**

FIR No./D.D. No. ...., Dt. ...., U/s

.....

P.S. ...., District ...., Place

.....

To,

The Probation Officer,

.....  
.....  
.....

**Subject: Information regarding apprehension of JCL**

..... S/o  
.....  
..... **DOB** ..... **Mobile No**  
.....

Sir/Madam,

This is for your kind information please

I.O.: .....  
JWO: .....  
PS: .....

**FORM - XXIV**  
**REQUEST FOR MEDICAL EXAMINATION**

FIR No./D.D. No. ...., Dt. ...., U/s

.....

P.S. ...., District ....., Place

.....

To,

The Chief Medical Officer

.....

Subject: **Request for Medical Examination**

Sir,

With due respect I am sending

Master/Ms..... S/o, D/o, W/o

Sh.....

.....

R/o.....

.....

..... Age ..... in the  
custody/protection of 1. Const...

.....No. ....

2. W/Const. ....

No .....

It is therefore, requested that the child/patient may kindly be medically  
examined and opinion regarding his/her injuries/ailment may be furnished.

Thanking you,

Name of JWO .....

P.S .....

Distt.....

Place .....

Date.....



**VERSION OF CHILD IN CONFLICT WITH LAW**

(To be recorded in presence of his father/mother/guardian/fit person/probation officer)

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.....  
.....  
.....  
.....  
.....

Proceedings conducted

From .....

To .....

Signature of father/mother/guardian/fit person/probation officer: -

Signature of I.O./CWPO

PS: .....

Distt: .....

Date: .....

Follow up action recommended especially in case allegations of mistreatment/abuser etc. are made out against any person on basis of version of CCL.

Signature of I.O./CWPO