

Ref No. : TP2425AGR05  
Dated 06.01.2025

**Subject: - Request for Nomination for Residential Training Programme on “Procurement Management and General Financial Rules (GFR), 2017 for Greater Transparency” from 3<sup>rd</sup> to 7<sup>th</sup> March 2025 at Goa**

Dear Sir/Madam,

National Productivity Council (NPC) under the Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce and Industry, Govt of India is pleased to invite nominations for a residential training programme on “Procurement Management and General Financial Rules (GFR), 2017 for Greater Transparency” from March 3<sup>rd</sup> to 7<sup>th</sup>, 2025 at Goa.

The training programme has been meticulously designed for participants to enhance their competencies considered necessary for dealing with matters involving finance and procurement. The programme will improve understanding of General Financial Rules, 2017 & recent amendments, efficiency in procurement processes, insight into contract management, provide insights into Government e-Marketplace (GeM) operations to enhance transparency and develop comprehensive skills in public financial management.

The programme is interactive in nature and the sessions have been designed to include expert-led Lectures, case study , group discussions, practical workshops and real-time scenario .

The Senior and middle level managers, Senior Government officers, Procurement Managers, Finance and HR Managers from different Ministries, Central and State Government Departments, Public Sector Undertakings (PSUs), Banks, Financial institutions, Training institutions, Co-operatives, Autonomous organizations , NGOs and Private organizations may participate in the programme

The nomination may be submitted to Director (AB), e-mail @ [sp.singh@npcindia.gov.in](mailto:sp.singh@npcindia.gov.in) and [bajrang.lal@npcindia.gov.in](mailto:bajrang.lal@npcindia.gov.in) latest by 21.02.2025. The detailed brochure for the programme is enclosed herewith.

You are requested to kindly nominate suitable Officers/ Manager from your organization for this programme. The seats are limited & nomination will be accepted on first - cum -first serve basis.

**We look forward to nominations from your esteemed organization.**

Thanking you,

Yours faithfully



(S. P. Singh)  
Director & Group Head  
AB Group, HQ-New Delhi





## National Productivity Council

### Training Programme on

***Procurement Management and General Financial  
Rules (GFR), 2017 for Greater Transparency  
PROGRAMME CODE: (TP2425AGR05)***

**March 03<sup>rd</sup> to 07<sup>th</sup> 2025  
{Goa}**



## **1. ABOUT NPC**

National Productivity Council (NPC) is an autonomous organization under the Department of Promotion of Industry and Internal Trade, Ministry of Commerce & Industry, Government of India. The present expertise available in NPC has a resource base of professionals from various fields such as Agribusiness, Economics, Industrial Engineering, Human Resource Management, Energy, Environment, IT, Project Monitoring and Evaluation, Research Studies and Baseline Surveys. In addition, services of external professionals and subject matter specialists are also sought on need basis, depending upon the nature and scope of work. NPC extends services from its headquarter at New Delhi and 12 regional offices across the country manned by more than 120 full time professionals. NPC has professionals from diverse fields to provide Consultancy, Capacity Building and Project Monitoring Unit (PMU) services to various organisations including Central Government Ministries and State Governments.

## **2. ABOUT THE PROGRAMME**

Effective Public financial management is essential in supporting economic development by facilitating efficient resource allocation, enhancing stability, and fostering sustainable growth. It supports the efficient and accountable use of public resources, helps underpin macroeconomic and fiscal stability and guides allocation of resources to address national priorities. Strengthening public financial management has been a core objective for the Government. Therefore, compilation of rules/order instruction dealing matter involves public finances such as Public procurement, Government at Market Place (GeM), Tendering, and Contract Management and General Finance Rule 2027 has formulated. The above training programme is expected to develop capability build skill sets pertaining to rules/guideline that will enable an improved, efficient and effective framework of fiscal management while providing the necessary flexibility to facilitate timely delivery of right quality of goods & services at competitive cost

## **3. PROGRAMME OBJECTIVES**

Following are the key objectives of the programme:

- To discuss the essence of Public Financial Management System (PFMS).
- To explain the provision of Implementation of GFR 2017.
- To deliberate on responsibility & accountability associated with the public finance management officials.
- To develop capability on various aspects of effective procurement, contracts and GeM management in India.
- To discuss various DOs and DONTs in the matters related to public procurement process and finance management.
- To discuss various provisions of GFR 2017
- To explain the impact of GFR 2017 on organizational financial management practices.

#### 4. BROAD PROGRAMME COVERAGE

- Essentials of Financial Management System.
- Concepts, procedure and implication of General Financial Rules 2017.
- Various provision of GFR in Procurement of Goods and Services (Rule 142-206).
- Essentials of Procurement Management System
- Detail Provision and Aspects of GEM (Rule 149).
- Contract Management
- Creating more Transparent Public Financial Management System
- Case studies and exercises

#### 5. METHODOLOGY

The training sessions would be interactive in nature. The methodology of the programme would be participative with a focus on the principal of adult learning. The sessions will include conceptual deliberations, presentations, learning case studies and group exercises and discussion.

#### 6. PARTICIPANTS' PROFILE

Senior and middle level officers/managers from both Central & State Government Departments, Public Sector Undertakings, Academic Institutions ,Private Sector Units, Co-operative Sector Organizations, Financial Institutions, autonomous institutions, NBFCs, Corporations, Labor Unions/Associations.

#### 7. FACULTY

The faculties for the training programme will comprise of expert, senior NPC Experts & other renowned and experienced trainers from the respective field.

#### 8. PROGRAMME FEE & VENUE

Programme Date & Code	<i>Match 03Monday) -March 07(Friday), 2025 (TP2425AGR05)</i>	
Program Venue	Goa India	
Programme Fee	Residential Participants - ₹ 65000/- (Rupees Sixty Five thousand) + 18% GST per participant	Non-Residential Participants- ₹ 48000/- (Rupees Forty Eight thousand) + 18% GST per participant



For Residential Participants	<b>Check-in at Hotel -03<sup>rd</sup> March 2025 (Afternoon)</b> (Check in time from afternoon onwards at Hotel/Resort) <b>Check-out from Hotel – 07<sup>th</sup> March 2025 (Forenoon)</b>
------------------------------	---

## 9. PAYMENT DETAILS

Programme fee inclusive of GST to be paid in advance and proof of payment to be attached along with application form.

- **ECS Payment Details:** Indian Overseas Bank, 70, Golf Link, New Delhi Branch; A/c No. 026501000009207, IFSC Code. IOBA0000265
- DD/Cheque should be drawn in the name of **NATIONAL PRODUCTIVITY COUNCIL payable at NEW DELHI**
- NPC'S PAN No: AAATN0402F, GST No.: 07AAATN0402F1Z8

*As per GOI notification No. 9/2017-Integrated Tax (Rate) dated 28.06.17, Sr. No. 75, Heading 9992 (at page no. 19 of the notification) No GST is applicable where Services provided to the Central Government, State Government, UT Administration under any training programme for which total expenditure is borne by the Central Government, State Government, UT Administration.*

## 10. HOW TO APPLY

- Please apply in prescribed application format enclosed with this brochure. Nominations may be sent to the following address:
- Please apply in prescribed application format enclosed with this brochure. Nominations may be sent to the following address:

**Sh. S P Singh**  
**Director & Group Head (AB Group),**  
**National Productivity Council,**  
**5-6 Institutional Area, Lodhi Road,**  
**New Delhi – 110003**  
**Email: [sp.singh@npcindia.gov.in](mailto:sp.singh@npcindia.gov.in)**  
**Phone:-011-24607326**  
**Mobile: +91-7589219766**

**Programme Coordinator**  
**Dr Bajrang Lal**  
**National Productivity Council,**  
**5-6 Institutional Area, Lodhi Road,**  
**New Delhi – 110003**  
**Phone: 011-24607390,24607393**  
**Email: [bajrang.lal@npcindia.gov.in](mailto:bajrang.lal@npcindia.gov.in)**  
**Mobile +91- 8949112623**

- **Last date of nominations in programme: 21.02. 2025 (Friday)**

## 11. GENERAL INSTRUCTIONS

- ❖ Due to limited number of seats, it is recommended to send the nominations as per attached format at the earliest, for ensuring the availability. Acceptance of the nominations is subject to the seat availability and receipt of programme fee latest by the last date for nominations.

- ❖ The Residential programme fee covers the professional fees towards training, board & lodge of the Participant(s). The fee once deposited is non-refundable, however, substitutions are allowed.
- ❖ Each participant should carry their ID card and necessary letters / orders issued by their department for attending the training program.
- ❖ The Non Residential programme fee covers the professional fee towards training, lunch and refreshments during the training program. The fee once deposited is non-refundable, however, substitutions are allowed.
- ❖ NPC shall not bear any charges towards participants' to &fro travel from their residence / place of stay and the training program venue. All participants shall make their own arrangement to reach the venue on time as per the programme schedule.
- ❖ Participants are requested to assure their health and safety during the training period and NPC will not be liable for medical expenses incurred by the participants during the program.
- ❖ NPC will not provide boarding and lodging before and after the dates of programme. Participants planning to stay longer than the scheduled duration should arrange the same at their own cost.
- ❖ Settlement of additional bills: The hotel will be instructed to open separate folio for each participant. Participants may directly settle their additional dues regarding family member, laundry, telephone, mini bar, room service, overstay etc. with the hotel before checkout.
- ❖ The participants shall be awarded Certificate of Participation on successful completion of programme.
- ❖ Any other terms and conditions apply as may be notified by NPC at any point of time.
- ❖ Referring to GST guidelines, you are requested to confirm the applicability of GST payment for your department.
- ❖ Participants are required to follow the necessary COVID protocols during training.



**NATIONAL PRODUCTIVITY COUNCIL**  
**5-6 Institutional Area, Lodhi Road, New Delhi – 110003**  
**APPLICATION FORM FOR NOMINATIONS**

**Title of Programme: Procurement Management and General Financial Rules (GFR), 2017 for Greater Transparency**

**PROGRAMME CODE: (TP2425AGR05)**

**Programme Duration: 03-07, March 2025**

**Location: Goa**

**Details of Nominated Participants:**

S. No	Name of Delegate	Designation	Mobile No.	Email ID	Official Address for correspondence
1					
2					
3					

**Details of Nominating Authority:**

Name:

Designation:

Organization:

Address

Contact Number:

Email ID:

GSTN:

Signature

Details of Proof of payment of Programme fee (*RTGS / NEFT Details; Cheque, DD*):

**Payment Particulars**

- **ECS Payment Details:** Indian Overseas Bank, 70, Golf Link, New Delhi Branch; A/c No. 026501000009207, IFSC Code. IOBA0000265, DD/Cheque should be drawn in the name of NATIONAL PRODUCTIVITY COUNCIL. payable at NEW DELHI.  
**NPC'S PAN No: AAATN0402F, NPC'S GSTIN: 07AAATN0402F1Z8**  
In case of ECS Payment, the payment details should be intimated accordingly along with UTR number
- DD/Cheque should be drawn in the name of NATIONAL PRODUCTIVITY COUNCIL payable at New Delhi

Programme Fees per Participant plus GST to be paid in advance or receipt of invoice

## Procurement Management and General Financial Rules (GFR), 2017



### **National Productivity Council**

(Under Department for Promotion of Industry and Internal Trade)

Ministry of Commerce and Industry

Government of India

5-6, Institutional Area, Lodhi Road

New Delhi – 110003

Tel: +91-11-24607319

[npctraining@npcindia.gov.in](mailto:npctraining@npcindia.gov.in)





## National Productivity Council

### Training Programme on

***Procurement Management and General Financial  
Rules (GFR), 2017 for Greater Transparency  
PROGRAMME CODE: (TP2425AGR05)***

**March 03<sup>rd</sup> to 07<sup>th</sup> 2025  
{Goa}**



## **1. ABOUT NPC**

National Productivity Council (NPC) is an autonomous organization under the Department of Promotion of Industry and Internal Trade, Ministry of Commerce & Industry, Government of India. The present expertise available in NPC has a resource base of professionals from various fields such as Agribusiness, Economics, Industrial Engineering, Human Resource Management, Energy, Environment, IT, Project Monitoring and Evaluation, Research Studies and Baseline Surveys. In addition, services of external professionals and subject matter specialists are also sought on need basis, depending upon the nature and scope of work. NPC extends services from its headquarter at New Delhi and 12 regional offices across the country manned by more than 120 full time professionals. NPC has professionals from diverse fields to provide Consultancy, Capacity Building and Project Monitoring Unit (PMU) services to various organisations including Central Government Ministries and State Governments.

## **2. ABOUT THE PROGRAMME**

Effective Public financial management is essential in supporting economic development by facilitating efficient resource allocation, enhancing stability, and fostering sustainable growth. It supports the efficient and accountable use of public resources, helps underpin macroeconomic and fiscal stability and guides allocation of resources to address national priorities. Strengthening public financial management has been a core objective for the Government. Therefore, compilation of rules/order instruction dealing matter involves public finances such as Public procurement, Government at Market Place (GeM), Tendering, and Contract Management and General Finance Rule 2027 has formulated. The above training programme is expected to develop capability build skill sets pertaining to rules/guideline that will enable an improved, efficient and effective framework of fiscal management while providing the necessary flexibility to facilitate timely delivery of right quality of goods & services at competitive cost

## **3. PROGRAMME OBJECTIVES**

Following are the key objectives of the programme:

- To discuss the essence of Public Financial Management System (PFMS).
- To explain the provision of Implementation of GFR 2017.
- To deliberate on responsibility & accountability associated with the public finance management officials.
- To develop capability on various aspects of effective procurement, contracts and GeM management in India.
- To discuss various DOs and DONTs in the matters related to public procurement process and finance management.
- To discuss various provisions of GFR 2017
- To explain the impact of GFR 2017 on organizational financial management practices.

#### 4. BROAD PROGRAMME COVERAGE

- Essentials of Financial Management System.
- Concepts, procedure and implication of General Financial Rules 2017.
- Various provision of GFR in Procurement of Goods and Services (Rule 142-206).
- Essentials of Procurement Management System
- Detail Provision and Aspects of GEM (Rule 149).
- Contract Management
- Creating more Transparent Public Financial Management System
- Case studies and exercises

#### 5. METHODOLOGY

The training sessions would be interactive in nature. The methodology of the programme would be participative with a focus on the principal of adult learning. The sessions will include conceptual deliberations, presentations, learning case studies and group exercises and discussion.

#### 6. PARTICIPANTS' PROFILE

Senior and middle level officers/managers from both Central & State Government Departments, Public Sector Undertakings, Academic Institutions ,Private Sector Units, Co-operative Sector Organizations, Financial Institutions, autonomous institutions, NBFCs, Corporations, Labor Unions/Associations.

#### 7. FACULTY

The faculties for the training programme will comprise of expert, senior NPC Experts & other renowned and experienced trainers from the respective field.

#### 8. PROGRAMME FEE & VENUE

Programme Date & Code	<i>Match 03Monday) -March 07(Friday), 2025 (TP2425AGR05)</i>	
Program Venue	Goa India	
Programme Fee	Residential Participants - ₹ 65000/- (Rupees Sixty Five thousand) + 18% GST per participant	Non-Residential Participants- ₹ 48000/- (Rupees Forty Eight thousand) + 18% GST per participant



For Residential Participants	<b>Check-in at Hotel -03<sup>rd</sup> March 2025 (Afternoon)</b> (Check in time from afternoon onwards at Hotel/Resort) <b>Check-out from Hotel – 07<sup>th</sup> March 2025 (Forenoon)</b>
------------------------------	---

## 9. PAYMENT DETAILS

Programme fee inclusive of GST to be paid in advance and proof of payment to be attached along with application form.

- **ECS Payment Details:** Indian Overseas Bank, 70, Golf Link, New Delhi Branch; A/c No. 026501000009207, IFSC Code. IOBA0000265
- DD/Cheque should be drawn in the name of **NATIONAL PRODUCTIVITY COUNCIL payable at NEW DELHI**
- NPC'S PAN No: AAATN0402F, GST No.: 07AAATN0402F1Z8

*As per GOI notification No. 9/2017-Integrated Tax (Rate) dated 28.06.17, Sr. No. 75, Heading 9992 (at page no. 19 of the notification) No GST is applicable where Services provided to the Central Government, State Government, UT Administration under any training programme for which total expenditure is borne by the Central Government, State Government, UT Administration.*

## 10. HOW TO APPLY

- Please apply in prescribed application format enclosed with this brochure. Nominations may be sent to the following address:
- Please apply in prescribed application format enclosed with this brochure. Nominations may be sent to the following address:

**Sh. S P Singh**  
**Director & Group Head (AB Group),**  
**National Productivity Council,**  
**5-6 Institutional Area, Lodhi Road,**  
**New Delhi – 110003**  
**Email: [sp.singh@npcindia.gov.in](mailto:sp.singh@npcindia.gov.in)**  
**Phone:-011-24607326**  
**Mobile: +91-7589219766**

**Programme Coordinator**  
**Dr Bajrang Lal**  
**National Productivity Council,**  
**5-6 Institutional Area, Lodhi Road,**  
**New Delhi – 110003**  
**Phone: 011-24607390,24607393**  
**Email: [bajrang.lal@npcindia.gov.in](mailto:bajrang.lal@npcindia.gov.in)**  
**Mobile +91- 8949112623**

- **Last date of nominations in programme: 21.02. 2025 (Friday)**

## 11. GENERAL INSTRUCTIONS

- ❖ Due to limited number of seats, it is recommended to send the nominations as per attached format at the earliest, for ensuring the availability. Acceptance of the nominations is subject to the seat availability and receipt of programme fee latest by the last date for nominations.



- ❖ The Residential programme fee covers the professional fees towards training, board & lodge of the Participant(s). The fee once deposited is non-refundable, however, substitutions are allowed.
- ❖ Each participant should carry their ID card and necessary letters / orders issued by their department for attending the training program.
- ❖ The Non Residential programme fee covers the professional fee towards training, lunch and refreshments during the training program. The fee once deposited is non-refundable, however, substitutions are allowed.
- ❖ NPC shall not bear any charges towards participants' to &fro travel from their residence / place of stay and the training program venue. All participants shall make their own arrangement to reach the venue on time as per the programme schedule.
- ❖ Participants are requested to assure their health and safety during the training period and NPC will not be liable for medical expenses incurred by the participants during the program.
- ❖ NPC will not provide boarding and lodging before and after the dates of programme. Participants planning to stay longer than the scheduled duration should arrange the same at their own cost.
- ❖ Settlement of additional bills: The hotel will be instructed to open separate folio for each participant. Participants may directly settle their additional dues regarding family member, laundry, telephone, mini bar, room service, overstay etc. with the hotel before checkout.
- ❖ The participants shall be awarded Certificate of Participation on successful completion of programme.
- ❖ Any other terms and conditions apply as may be notified by NPC at any point of time.
- ❖ Referring to GST guidelines, you are requested to confirm the applicability of GST payment for your department.
- ❖ Participants are required to follow the necessary COVID protocols during training.



**NATIONAL PRODUCTIVITY COUNCIL**  
**5-6 Institutional Area, Lodhi Road, New Delhi – 110003**  
**APPLICATION FORM FOR NOMINATIONS**

**Title of Programme: Procurement Management and General Financial Rules (GFR), 2017 for Greater Transparency**

**PROGRAMME CODE: (TP2425AGR05)**

**Programme Duration: 03-07, March 2025**

**Location: Goa**

**Details of Nominated Participants:**

S. No	Name of Delegate	Designation	Mobile No.	Email ID	Official Address for correspondence
1					
2					
3					

**Details of Nominating Authority:**

Name:

Designation:

Organization:

Address

Contact Number:

Email ID:

GSTN:

Signature

Details of Proof of payment of Programme fee (*RTGS / NEFT Details; Cheque, DD*):

**Payment Particulars**

- **ECS Payment Details:** Indian Overseas Bank, 70, Golf Link, New Delhi Branch; A/c No. 026501000009207, IFSC Code. IOBA0000265, DD/Cheque should be drawn in the name of NATIONAL PRODUCTIVITY COUNCIL. payable at NEW DELHI.  
**NPC'S PAN No: AAATN0402F, NPC'S GSTIN: 07AAATN0402F1Z8**  
In case of ECS Payment, the payment details should be intimated accordingly along with UTR number
- DD/Cheque should be drawn in the name of NATIONAL PRODUCTIVITY COUNCIL payable at New Delhi

Programme Fees per Participant plus GST to be paid in advance or receipt of invoice

## Procurement Management and General Financial Rules (GFR), 2017



### **National Productivity Council**

(Under Department for Promotion of Industry and Internal Trade)

Ministry of Commerce and Industry

Government of India

5-6, Institutional Area, Lodhi Road

New Delhi – 110003

Tel: +91-11-24607319

[npctraining@npcindia.gov.in](mailto:npctraining@npcindia.gov.in)